

Rahim Medical Institute and Allied Health Sciences
Main GT Road Opposite BRT Stop Hashtnaghry Peshawar

Rules and Regulation's

1. Purpose

- ❖ These Rules are designed to ensure a safe, professional, ethical, and educational clinical learning environment for the students.

2. Eligibility

- ❖ Students must be officially enrolled/ Completed their diploma/degree (LHV, CNA,CMW, MBBS) from the recognize Board/University/Council.

3. Required Documentation

- ❖ Admission Form
- ❖ Copy of Student ID card
- ❖ Copy of CNIC/B-Form
- ❖ One Recent Passport size photographs
- ❖ All Documents/Credentials photocopies (See Front Page)
- ❖ Undertaking/affidavit signed by student (Afghan Students Only)

4. Attendance Policy

- ❖ Minimum attendance of 70% is mandatory.
- ❖ Attendance will be recorded ON daily Basis.
- ❖ Leave must be approved by the Coordinator or Principle.
- ❖ Unauthorized absence may lead to termination of Admission.

5. Code of Conduct

- ❖ Students must maintain professional behavior at all times.
- ❖ Respect patients, attendants, staff, and others.
- ❖ Mobile phone use during duty hours is strictly prohibited.
- ❖ Smoking, drugs, or any unethical activity is strictly forbidden.

6. Dress Code

- ❖ Proper uniform with name badge is mandatory.
- ❖ Cleanliness and personal hygiene must be maintained.
- ❖ No excessive makeup, jewelry, or improper attire is allowed.

7. Scope of Practice

- ❖ Students are allowed to perform duties only under supervision.
- ❖ No independent clinical decision-making is permitted.
- ❖ Students must follow instructions of Ultrasound supervisors and doctors.

8. Patient Safety and Ethics

- ❖ Patient confidentiality must be strictly maintained.
- ❖ No photography or sharing of patient information is allowed.
- ❖ Informed consent must be respected if any other procedures is required.
- ❖ Ethical practices must be followed at all times.

9. Training FEE

- ❖ All students are directed to submit all the fee before Admission.
- ❖ Admission/Form Fee once Paid will not be returned.

General Principles Of Fee Refund Policy (Visit our website)

- ❖ All fee refunds are subject to written application by the student or their legal guardian.
- ❖ Refunds are processed only after verification of records and approval by the competent authority (Director).
- ❖ Fees once paid are generally non-transferable and non-adjustable against other courses students.
- ❖ Refunds, if approved, will be made through official banking channels or cheque only.

10. Evaluation and Assessment

- ❖ Students will be evaluated based on attendance, skills, behavior, and learning attitude.
- ❖ Logbooks and skill checklists must be completed and signed.
- ❖ Unsatisfactory performance may result in termination.

11. Disciplinary Action

- ❖ Violation of policies/Rules may lead to warning, suspension, or termination.
- ❖ Serious misconduct will be reported to the parents.

Student/Guardian Undertaking

I read all the above statement and I am agree with the subject Rules of the Institute

Student Name: _____ Father Name _____ Guardian/Student/Signature: _____